



MINISTRY OF HOME AFFAIRS

NOTICE

APPLICATION AND MONITORING GUIDELINES FOR RELIGIOUS GATHERINGS UNDER COVID-19 REGULATIONS

Application process

1. Application Forms are assessable in the following collection points:
 - i. Ministry of Home Affairs Headquarters (Communications Office)
 - ii. Regional Administration Offices (Regional Secretary)
 - iii. Faith Based Institutions Mother Bodies
 - iv. NDMA and Government websites
2. Applicants to complete Forms
3. Completed Forms to be returned to the Ministry of Home Affairs Offices and Regional Administration Offices.
4. Places of worship readiness inspection to be conducted by designated officers who will then make recommendations.
5. Once inspection has been concluded, the Forms will be submitted to the Ministry of Home Affairs Regional Offices for Approval.
6. The Ministry of Home Affairs officials to issue Authority Document stating the maximum number of people allowed per service in a room.
7. Designated compliance teams will conduct constant monitoring and evaluation of all approved areas and report to the Chiefdom faith based organisations.
8. Defaulters to be charged in accordance with the provisions of Covid-19 Regulations.

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The Principal Secretary
Ministry of Home Affairs
P.O. Box 432
Mbabane

..... July 2020

APPLICATION TO INCREASE RELIGIOUS ATTENDANCE DURING PARTIAL LOCKDOWN

I, the undersigned (*person in charge*),

.....

Do hereby apply to operate the below religious gathering during the partial lockdown period.

1. Name of Religious Institution and Registration Number (if Registered):
2. Place of Worship Size (length by width):
3. Religious Mother Body:
4. Region:
5. Physical Address:
6. Contact Details:
7. Contact Person Email:

Declaration:

- I declare that all information provided (including attached checklist) is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or certificate revoked if consent was granted.

Signed at on the day of

Applicant signature

Name of Inspector..... Region.....

Comment.....

Date of Inspection:..... Signature:.....

FOR OFFICIAL USE ONLY

Name of Official (MoHA): Comment:.....

Signed at on this day of

Signature

CHECKLIST FOR WORSHIP PLACES READINESS TO INCREASE NUMBERS

In assessing the readiness of places of worship and compliance during services, inspectors, compliance teams and law enforcers shall use the following checklist.

ACTION	YES	NO
1. Will the meeting venue be sanitized before the service		
2. Is there a daily attendance register and person(s) assigned		
3. Is there soap and running water at every entrance		
4. If there is no soap and water, any hand sanitizer		
5. ensure everyone wears a face mask and place signs stating that congregants cannot enter place of worship without wearing a mask		
6. Are signs placed stating that there should be no physical contact amongst persons either by way of shaking hands or exchange of hugs		
7. Is the venue demarcated with tapes, removal of chairs, cones or other marking tools to depict the required 2m social distancing		
8. Does the venue have a temperature scanner to scan all members		
9. Does the venue have MOH referral tool (e.g. emergency no. 977) for members with high temperatures		
10. Does the venue have a trained person on the use of temperature scanner		
11. Does the venue have a clear waste disposal plan		
12. Will the venue be sanitized/fumigated immediately after the service		
13. Does the venue have a trained compliance team		
14. Will the place of worship be ready to monitor that religious services do not exceed a duration of 2 hours		

FOR INSPECTOR USE ONLY

Date of inspection:..... Region:.....

Name of Inspector:..... Inspector's Identity No:.....

Inspector's Signature: